

# Office 365 – Student Opt-Out Form



We are pleased to be able to offer all K - 12 students free access to a Microsoft Office 365 cloud based account. It includes the most recent versions of Microsoft Office tools, such as Word, Excel, Powerpoint, OneNote and more. For our Grade 4 – 12 students, a school district email address is provided. It also includes an online file storage space (OneDrive) so work can be accessed on any device. Office 365 enriches the learning experience providing students and teachers the ability to communicate, store files and collaborate on documents and presentations from school or home, all within a secure Canadian-based online environment.

Access to an Office 365 student account is optional. If, for whatever reason, a parent/guardian does not wish their child to have access to this cloud-based environment, please fill out this form and return it to your child's school. For further information visit <https://learn.burnabyschools.ca/office365>

Please fill out the form, sign below and return to your school, if you **do not** wish for your student to participate in having an SD41 student Office 365 account.

STUDENT LAST NAME: \_\_\_\_\_

STUDENT FIRST NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ STUDENT PUPIL #: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_